

**Golden Key International Honour Society
Griffith University Chapter**

MINUTES: General Meeting

DATE: 03/01/2012

TIME: 9:15 am

VENUE: G23 2.20

COMPILED BY: Yuan Feng



1. Welcome

The President opened the meeting at 9:15am and welcomed and thanked all members for attending.

2. Attendance

Present: : Kim Holmes (Primary Advisor), Stefanie Mueller (URO at GK International Honour Society), Sean Costain (President), Mengzhu Wang (VP Gold Coast), Alysha Oze (VP Brisbane), Yuan Feng (Secretary), Alisha Head (Public Relations Gold Coast), Prudence Hatton (Media & Historian), Tihana Nikolic (Corporate Relations Chair), Hilary McRae (IT Officer)

Apologies: James Lister-Cummins (Treasurer), Vuk-William Despotovic (Professional Development Person), Jade Duncan (Public Relations Brisbane), Jade Watson (Social Chair Brisbane), Nicholas Van Paridon (Graphic Artist), Tam Le-Vo (Social Chair Gold Coast), Cassie Oswald (Community Service Brisbane), Charlotte Pak (Community Service Gold Coast), Dallan Pitman (Graduate Advisor), Samantha Milton (Operations Coordinator), Emi Christensen (Environmental & Equity Officer)

3. Connection with other Queensland university chapters

Maintain relationships with other Queensland university chapters such as UQ, QUT and University of the Sunshine Coast.

4. 2 Big things

- 1) Asia-Pacific Conference in Melbourne

2-4th February

Accommodation to be confirmed-Meng is look into this

- 2) International Conference in the U.S.

26-29th July 2012

5. 2012 events

1) Sign on Days in Nathan

-21st February 10am-2pm

-1st March 10am-2pm

- Implement QR Tag (Roaming clipboard, website & invitation to the GK stand)
- Pot Luck (Winner gets candy)
- Need pre-wrapped candy
- Add a draw prize of a free movie ticket
- See about GK pens
- Collect information from potential members and current non-active members

Potential marketing material

- Banners, flyers (with different languages translation, pillars)
- Laptop-PPT presentation/looping screen shots from different events

2) Recruitment of mentees

On International Fun Day during O week-Cassie is to look into this

3) Best Lecturer Award

Academic Lunch-24th April 12:00-13:00pm

4) Information session for new membership reception

Nathan-Tuesday 8th May 11:30-12:30 (drop-in morning tea)

5:30-6:30pm (canapé)

Gold Coast-Wednesday 9th May 11:30-12:30am (drop-in morning tea)

5:30-6:30pm (canapé)

5) Executive dinner

On 2nd June (time and venue yet to be considered)

6) New Member Reception

- 5:30pm-8:00pm (registration from 5:30-6:30pm) in both Brisbane and Gold Coast
- 9th August-Nathan @ Conservatorium
- 10th August-Gold Coast @ Sharks
- Food wise: catering, finger food, soft drinks

6. Other events (details yet to be considered)

1) Big Australia

2) Mentoring

3) Clean up Australia

4) Reading program

- normally twice
- combination of Golden Key chapters of Griffith and QUT

5) Professional Development

6)2012 Australia Image Cup

- Get members involved with it
- IT persons to look to it

7) Corporate Wine and Cheese (CWC)-Sem2

8) Book drive-Sem2

9) Annual General Meeting (AGM)-Sem2

7. Ideas of social events

- Social BBQ (21st April)
- Flash mob
- Amazing Race
- Mentor-social
- Scavenger hunt
- Boat cruise

- Talent Show
- Griffith Golden Key Birthday
- Movie Night

8. Online Leadership Training Program

- Every executive encouraged to complete it
- Register on GK website: www.goldenkey.org.au before receiving an email with your login and password to get started.

9. Meeting closed at 3:15pm by the President.

Respectfully Submitted,

Yuan Feng