

**Golden Key International Honour Society  
Griffith University Chapter**

**MINUTES: General Meeting**

**DATE: 21/11/11**

**TIME: 10:00 am**

**VENUE: N06\_0.25, G06\_3.60**

**COMPILED BY: Yuan Feng**



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**1. Welcome:**

The President opened the meeting at 10:15am and welcomed and thanked all members for attending.

**2. Attendance :**

**Present:**

Sean Costain (President), Mengzhu Wang (Vice President Gold Coast), Tam Le-Vo (Social Chair Gold Coast), Tihana Nikolic (Corporate Relations), Prudence Hatton (Media historian), Hilary McRae (IT Officer), Yuan Feng (Secretary), Alysha Oze (Vice President Brisbane), Emi Christensen (Environmental & Equity Officer), Jade Watson (Social Chair Brisbane)

**Apologies:**

Jade Duncan (Public Relations Brisbane), Cassie Oswald (Community Service Brisbane), Nicholas van Paridon (Graphic Artist), Kim Holmes (Primary Advisor), Dallan Pitman (Graduate Advisor), William Vuk Despotovic (Professional Development Chairperson), Sue Koenig (general member), Alisha Head (Public Relations Gold Coast), Charlotte Pak (Community Service Gold Coast)

**Absent:**

Shallot (General member), James Lister-Cummins (Treasurer), Samantha Milton (Operations Coordinator),

**3. Facebook**

Remove Profile & Group and replace with a single page

All old content will be moved to the page

**4. Mentoring Program**

Cassie was absent and discussed in the next meeting

## **5. Club red draw**

2 winners:

Hayley Quinn

*John Hur*

## **6. Handover**

-Kim Holmes- to assist in role clarification

-Email swapping is going to be underway

-Personal signature underneath email for each executive members

-Nicholas to be contacted (design of signature)

## **7. Recruitment of vacant positions**

Alysha Oze (Vice President Brisbane)

Jade Watson (Social Chair Brisbane)

Tam Le-Vo (Social Chair Gold Coast)

Tihana Nikolic(Corporate Relations Chairperson)

Prudence Hatton (Media & historian)

## **8. Asia Pacific Conference**

Date: 2-4 Feb in Melbourne

*\$185 closed on 27 Nov for early registration, incl: BBQ on 2Feb and After party on 4Feb*

*We hope to sponsor 6 people at least to have good chapter representation*

Alysha will enquire funding through SRC

Accommodation yet to be decided

Meng email all the execs about the RSVP for the conference

*For all those who received funding a post-event report needs to be submitted to the chapter regarding the benefits received by members from the event.*

## **9. Transition Retreat**

For new and old execs meet-up

Location and cost yet to be decided

Preferred time: 1st week of Jan 2012

Resort on the Gold Coast for \$ 500 all people per night - recommended by Meng

-Leadership activities may be included

Meng will send quick email for RSVP to everyone to ask for ideas

#### **10. Banking**

\$1200 owed to Campus life

Alysha, Sean and Meng are going to suggest ideas for how to use funding as well as email each of execs for ideas

-Bank is going to change from MCQ to ANZ (James is to look into this)

#### **11. Miscellaneous business**

a. To revisit constitution

Each Exec will receive potential changes before next meeting by email

One potential change is on executive conduct in regards to alcohol at Griffith events

b. Volunteer conservation in the Lockyer Valley

Thinking of running it during the inter-semester break- Meng will email for further information

c. Certificates

Issues with new member certificates will be dealt with and post it out to members who haven't received yet

d. Key cards to Nathan execs for the office – handled by Sasha

e. To discuss possible prizes for Club Red by each executive member

f. each of executive members to think of and suggest various activities for the year

g. Professional Development

-Promote language learning through guest speakers and workshops- suggested by Tihana

-recommended languages: German, French, Chinese

h. *Tam* will discuss with Germs about becoming involved with the language workshops

**12. meeting closed at 11:20 am**

Respectfully Submitted,

Yuan Feng